

By-Email

F. No. 58-1/2014.TS.I
Government of India
Ministry of Education
Department of Higher Education
Technical Section -I

Shastri Bhawan, New Delhi
Dated 10th September, 2020

To

Prof. V.K. Tewari
Mentor Director, IIIT Kalyani &
Director, IIT Kharagpur

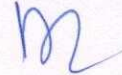
**Subject: Minutes of the 10th meeting of the Governing Body of IIIT Kalyani -
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Sir,

I am directed to enclose herewith approved minutes of the 10th meeting of the Governing Body of IIIT Kalyani held on 27th July, 2020 through Video Conferencing.

2. It is requested that minutes may kindly be circulated to all concerned members of the Governing Body of IIIT Kalyani for information and necessary action.

Yours faithfully,



(Praveer Saxena)

Under Secretary to the Government of India

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**Resolutions of the 10th Governing Body Meeting of
Indian Institute of Information Technology Kalyani held
On 27th July 2020 at 3:00 p.m. through Video Conference.**

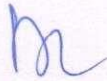
The following members were present:

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| 1. Shri Amit Khare
Secretary(HE), MHRD (now MoE)& Chairman | - In the Chair |
| 2. Dr. Rakesh Ranjan,
Additional Secretary (TE), Deptt. of HE, MHRD (now MoE) | - Member |
| 3. Smt. Darshana M Dabral
Joint Secretary & FA, MHRD(now MoE). | - Member |
| 4. Shri Rajeev Kumar,
Principal Secretary to the Govt. of West Bengal, Dept. of IT & E, WB. | - Member |
| 5. Prof V. K Tewari
Director, IIT, Kharagpur & Mentor Director, IIIT Kalyani | - Member |
| 6. Shri Prashant Agarwal
Director, TS-I, Dept. of Higher Education, MHRD(now MoE). | - Member |
| 7. Shri Kamal K Singh
Managing Trustee, Rolta Foundation, West Bengal | - Member |
| 8. Shri Prodip Mukhopadhyay
Managing Director, WEBEL, Kolkata | - Member |
| 9. Prof Santanu Chattopadhyay
Professor, IIT, Kharagpur & Executive Director | - Invitee |
| 10. Shri S N Datta
Deputy Registrar, IEST, Shibpur & Registrar (offg.), IIIT Kalyani | - Secretary |

Item No. 1: Confirmation of minutes of the 9th Meeting of the Governing Body of the Institute held on 25th February, 2020.

The minutes of the 9th meeting of the Governing Body of IIIT-PPP Kalyani held on 25th February, 2020 as approved by MHRD vide letter No. F.No.58-1/2014-TS.I dated 16th April, 2020 received by email was confirmed.

Item No. 2: Action Taken Report on the resolution of the 9th meeting of the Governing Body held on 25th February, 2020



Actions taken were discussed and ratified.

Item No. 3: Director's reporting

The Mentor Director placed his report stating that he visited the Institute during 1st week of January, 2020 after taking over the charge on 31st December, 2019 as Mentor Director of IIIT Kalyani and Director of IIT Kharagpur and held subsequent meetings with the staff, faculty members and officers. Suddenly when pandemic took over in order to see the classes, examinations and official activity going on smoothly and on time, he had several meeting with faculty members and officers online in regular interval during March to July, 2020. He also conducted online Senate meeting with internal and nominated external members during the month of July, 2020. He appreciates the cooperative and energetic nature of the faculty members of the Institute. He informed the members that the next semester will start from 10th September, 2020 online. Before that the Institute will map the students not having good internet connections at their place and provide them the Hostel facility for the upcoming semester with 50% occupancy to maintain good physical distance. He also shared the planning to keep extra manpower to maintain the cleanliness of the common place/toilets after every use.

He also informed the members that the construction work is going on in slow pace by CPWD due to COVID-19 pandemic and lockdown. However, the West Bengal Govt. has not yet transferred the title of the land in favour of IIIT, Kalyani.

Item No. 4: Status report for construction of new campus of the Institute.

The Governing Body noted the report. In this connection, the Mentor Director informed that the construction was given to M/s Kamladityya Construction Pvt. Ltd by CPWD. Work started on 22nd March, 2019 and the stipulated completion date was on 21st February, 2021. He also informed members about his visit before pandemic during February, 2020, when construction work was going in full swing. Due to lockdown the construction work was stopped on 25th March, 2020 till 25th May, 2020. Due to this lockdown stipulated completion date postponed to 31st October, 2021.

He also informed the member about the fund demand by CPWD during the financial year 2020-2021 i.e. is Rs. 60.0 Cr.

Members are also informed about the title of the land that has not been transferred in the name of IIIT, Kalyani. The Institute has already approached the State Govt. for this. Shri Rajeev Kumar, Principal Secretary to the Govt. of West Bengal informed members about a dispute in terms of area. Papers with WB Govt. stated that the area for IIIT Kalyani allotted is 15 acres whereas in original it is 50 acres as per MoU.

Governing body suggested Institute to forward the available documents to West Bengal Government, fix a meeting with Govt of WB to sort-out the problem within fixed time frame and report to GB. Ownership issue to be resolved on top priority basis as construction has already been started at permanent campus. Governing Body also suggested

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for using unspent balance first as expenditure seems low and thereafter raise demand for additional funds before stakeholders.

Item No. 5: To report : Minutes of the 2nd Senate meeting held on 15th July, 2020

Mentor Director apprised the members of Governing Body about the 2nd Senate meeting held on 15th July, 2020.

Governing Body noted and ratified the same. Further to this Governing Body permitted to provide degree as a special situation to the students through speed post in case students urgently require that for higher studies in foreign Universities, as the physical convocation was not possible to conduct immediately, otherwise provisional degree may be issued.

Item No. 6: To consider and approve appointment of permanent Registrar of IIIT Kalyani.

The Mentor Director apprised the member of Governing Body about the current status of the Registrar post at IIIT Kalyani. The Governing body advised to submit a prayer by the lawyer for vacation of the stay order in the Hon'ble High Court and wait for the outcome. A decision on the matter will be taken after order of Hon'ble Court. -

Item No. 7: To consider and approve appointing Junior Assistant, Assistant Registrar and Deputy Registrar through online interview

The Mentor Director apprised the member of Governing Body the urgency of Junior Assistant, Assistant Registrar and Deputy Registrar and seeks permission to conduct online interview during this COVID-19 pandemic.

The Governing Body advised to re-advertise the Junior Assistant post in regional language newspaper (Bangali) as the number of application received for the Junior Assistant post is much less. For other two posts online interview is permitted by the Governing Body.

Item No 8: To consider and approve advertising the pending non teaching posts.

The Governing Body advised the Institute to first look into the revenue and expenditure before advertisement of the posts. The Governing body also recommended for following the Revised Recruitment Rules (RRs) for Non-Teaching and Teaching post as per order issued to NITs.

Item No 9: To consider and approve the proposal to fill up the vacant post of one Assistant Professor with the current advertisement.

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The Mentor Director apprised the member of the Governing Body that the total number of Assistant Professor Post advertised till date is 09 whereas vacancy created is for 10 posts, as one of the Assistant Professor resigned from his post in the mean time. He also confirmed that the Institute is following the roster as per new order. The reservations of the vacant Assistant Professor posts are as follows.

	Vacant positions as on 27.07.2020					
Positions	OBC	SC	ST	EWS	UR	Total
Assistant Professor	4	3	1	1	1	10

The Governing Body noted and permitted the Institute to fill up the 10 vacancies from the same panel.

Item No 10: To consider and approve the proposal of Girls/Boys Hostel.

The Mentor Director apprised the members of the Governing Body about the current fund status of the Hostel. The Governing body agreed that as the number of students is not very high revenue is also not high, but at the same time Institute have to retain the Buildings for Hostel. If Institute leave the rented Hostel buildings, may not get back on normalcy.

Further to that the Governing Body instructed to look upon the students' side and give them relaxations as much as possible by rationalizing other expenses. The Governing Body permitted to spend money on Hostel head after thorough analysis of annual Income and expenditure statements as the Institute already exhausted limited recurring financial assistance provided by the Ministry.

Item No 11: To consider and approve engaging superannuating faculty members:

The Governing Body agreed and approved the proposal of engaging superannuating faculty members as per requirement against the vacant post subject to following the DoPT guidelines for Re-Employment. However, engagement should not go beyond their sanctioned strength. Their remuneration is fixed at Rs. 1 lakh per month with no other allowances. The remuneration so fixed plus pension drawn shall not exceed the pay last drawn on the day of superannuation.

Item No. 12: Pending Issue - Land transfer in the name of Institute is pending

Item no 12 discussed with Item no 4. The Governing Body advised to give high priority to the land related issue.

Item No. 13: To ratify and approve confirmation to the posts of Junior Assistant in the Institute.

The Governing Body approved the confirmation of the Junior Assistant Mr Rathin Pailan from the date of joining i.e, from 12.12.2017 subject to police verification.

Item No. 14: To consider the Medical facility for Students and employees of IIIT Kalyani

The Governing Body advised that as the Institute is under PPP mode where Institute is not going to get any assistance from anywhere. Hence rather than putting any money from the Institute side, Institute can provide a common platform to facilitate students and IIIT Kalyani community for group insurance and that should be self contributed.

The Governing Body advised to come up with a complete proposal of the group insurance with clarity from where the recourses will be met and submit the same in next GB meeting for consideration.

Item No. 15: To consider the proposal for procurement of equipments/software.

- A) The Governing Body advised to follow the order of Department of Expenditure for the purchase of Laptop, and for other equipments such as webcam, digital pen etc. Institute can make the proposal and place it to the Finance Committee for approval.
- B) Regarding anti-plagiarism software, it was informed that IIIT Kalyani is included in the list of institutes for which Ministry is providing PDS (Plagiarism Detection Software) under e-Shodh Shudhdhi project. Institute's nodal officer may consult TEL Division of MoE in this regard.

Item No. 16: To consider the recruitment status of Assistant Professor.

The Governing Body was requested to permit the Mentor Director to issue appointment letters after recruitment followed by ratification in next the Governing Body meeting.

The Governing Body permitted with a clause that faculty members must report any nearby MHRD Institutions and use their Video Conferencing facility for their final interview as per letter issued Ref F.No. 48-3/2018-TS.I dated 13th July, 2020.

Item No. 17: To consider and approve the Annual Report for the years 2017-18 & 2018 - 19

The Governing Body ratified the same.

Item No. 18: Fund status of IIIT Kalyani.

The Governing Body noted the fund status.

The meeting ended with vote of thanks to the Chair.

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