

Resolutions of the 1st Meeting of the Board of Governors of Indian Institute of Information Technology, Kalyani held on 13th August 2021 at 2.30pm through Video Conference

The following members were present:

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| 1. Shri Manoj Kohli
Country Head, SoftBank India, SoftBank Group International | - Chairman |
| 2. Shri Priyank Chaturvedi
Deputy Secretary (IIITs), MoE, Govt. of India | - Member |
| 3. Shri Rajeev Kumar, IPS
Principal Secretary, Deptt. of Information Technology and Electronics,
Govt. of West Bengal | - Member |
| 4. Shri Arun Prakash Sarkar
General Manager, WEBEL | - Member |
| 5. Shri K.K. Singh
Founder and Executive Chairman, Rolta Group | - Member |
| 6. Prof. Santanu Chattopadhyay
Director, IIIT Kalyani | - Member |
| 7. Dr. Muruganantham Ponnusamy
Deputy Registrar, IIIT Kalyani | - Secretary |

Chairman welcomed the members present in the meeting. While emphasizing on making the education system focussed on the upcoming requirements of the country and the world, he pointed out that in the coming ten years, global change will be much faster than perhaps in the last hundred years. Technology led revolution is taking place and India is also coming up with that. We should maximize focus on cutting edge technologies, such as, Artificial Intelligence, Machine Learning, Electric Vehicle, and so on. Members also agreed upon the necessity to look into our academic system and institutions to make the students ready to take up technology challenges in the near future. Shri Priyank Chaturvedi mentioned that education is a critical sector with a long way to go to compete with the world class institutions. Shri Rajeev Kumar pointed out that our students are good, many of the world class institutions are also coming to the doorsteps, making it more challenging for the Indian institutes to revamp their course structure, teaching methodology including both classroom and practical training to compete with them.

Point wise discussion on the agenda items started and the following decision was taken.

Item No. 1: Confirmation of minutes of the 10th Governing Body Meeting held on 27th July, 2020 and ratification of all the preceding 9 meetings of Governing Body meeting.

The minutes of the 10th meeting of the Governing Body held on 27th July 2020 was confirmed with the modification to include the names of the following members present in the meeting.

- Prof. Parthasarathi Chakrabarti, Director, IEST Sibpur
- Dr. Uma Das, Assistant Professor, IIT Kalyani
- Dr. Imon Mukherjee, Assistant Professor, IIT Kalyani

Proceedings of all the preceding Governing Body meetings were also ratified.

Item No. 2: Action Taken Report on the resolution of the 10th meeting of the Governing Body held on 27th July, 2020.

The Director appraised the Board about the action taken on various resolutions adopted in the last Governing Body meeting. Actions were discussed, ratified and the following points were noted.

- *Status on Land:* Director informed that the land is yet to be transferred to IIT Kalyani. Shri Rajeev Kumar informed that the issue is pending with the Cabinet of the Govt. of West Bengal. Chairman asked Shri Rajeev Kumar to look after the speedy transfer of the documents.
- *Registrar Court Case:* Director informed that due to closure of court in the pandemic time, the case has not been taken up for hearing. Board asked the Director to inform the court through lawyer that the Institute is ready to consider applicants of all the three advertisements.

Item No. 3: To report
i) Appointment of the Director
ii) Release of Registrar (Offg.)

The Board was informed that Prof. Santanu Chattopadhyay joined as the Director of the Institute on 16th December, 2020. Further, Mr. Sambhu Nath Dutta, officiating Registrar of the Institute and Deputy Registrar of IEST Sibpur, has been released from the institute on his request, on 20th January, 2021. His service to the institute is acknowledged and kept in record.

Item No. 4: Director's Reporting.

Director reported Board that the institute is operating following all the COVID restrictions issued by both the Central and the State governments, from time-to-time. Classes are being held in online mode. Students are evaluated based on continuous evaluation policy. In spite of the pandemic situation, the institute could conduct interviews for both faculty and non-faculty positions. Two new faculty members have joined the institute. New Deputy Registrar and Assistant Registrar have also joined. Shortlisting has been done for the Junior Assistant positions and interviews will take place soon. On the academic front, the institute has started online M.Tech program on "Artificial Intelligence and Data Science" from July 2021 session. The course is targeted primarily to the working professionals with classes held mostly

in the weekends. The institute has also planned to start the B.Tech program in Electronics and Communication Engineering from the academic year 2021-22 with an initial intake of 60 students.

The major obstacle in the growth of the institute, at present, is the lack of space. The present rented campus of WEBEL IT Park cannot accommodate more classrooms needed for the ECE students. The first year subjects being common across the specializations, it may be managed, however, if the campus is not available by the next academic year, we shall have to look for alternative as well.

Item No. 5: To consider the nomination/selection of the remaining members of Board of Governors as per Act, shall be nominated by the Board of Governors and the Senate of the Institute.

The Board deliberated on the names of the remaining members to complete the formulation and approved the following names under different categories.

<i>Category</i>	<i>Member(s)</i>
Director of IIT/NIT in the region	Prof. V.K. Tewari , Director, Indian Institute of Technology, Kharagpur
Three eminent persons out of industry, research lab, civil society	1. Mr. Apurba Bhattacharya , Outstanding Scientist, Deputy Director, Space Applications Centre, ISRO, Ahmedabad. 2. Dr. Arpan Pal , Chief Scientist and Research Area Head, Embedded Devices and Intelligent Systems, TCS Research and Innovation. 3. Prof. Sanghamitra Bandyopadhyay , Director, Indian Statistical Institute, Kolkata.
Two eminent academicians	1. Prof. M. Balakrishnan , Retd. Professor and Former Deputy Director, Indian Institute of Technology, Delhi. 2. Prof. S.K. Nandy , Convener, Computer Aided Design Lab, Professor Dept. of Computational and Data Science, Indian Institute of Science, Bengaluru.
SC/ST representative	Prof. Chittaranjan Mandal , Professor, Computer Science & Engg., Chairman ERP, Indian Institute of Technology, Kharagpur.
Two Senate nominated members from the faculty of the Institute	1. Dr. Uma Das , Assistant Professor 2. Dr. Imon Mukherjee , Assistant Professor

Item No. 6: Status report on construction of new campus of the Institute.

Director informed the Board that as on 31.07.2021, the physical progress of construction is 39% and expenditure Rs. 25.44 Crore (out of the sanction of Rs. 144 crore). The targeted date of completion is 30.06.2022. Director also informed that IIIT Kalyani is attending regularly the weekly review meetings taking place between the CPWD, the contractor and the institute; and emphasizing on the early completion of the campus work. The Board observed that the progress is very slow and needs to be expedited a lot to meet the targeted date (which was originally 22.02.2021). The Board requested the MoE to look after the issue and

coordinate with CPWD to accord high priority for the project and complete the same by 30.06.2022. The Board also requested the State Government to arrange for the landownership documents for IIIT Kalyani at an early date so that the necessary NOCs from the Local Body could be obtained for the project.

Item No. 7: Status of permanent and temporary/contractual staff members of IIIT Kalyani at present.

Director presented to the Board the list of 12 permanent faculty members, 2 guest faculty members (recruited for one semester), 8 permanent nonfaculty members, 6 contractual and 7 temporary nonfaculty members. The list was approved by the Board.

Item No. 8: To ratify the amendments of Assistant Registrar (Finance) salary structure – re-employment case.

Board advised the item to be presented and passed through the Finance Committee to be deliberated in the next meeting of the BoG.

Item No. 9: To ratify the confirmation of faculty members as Assistant Professor Grade II in the Institute.

Board ratified the confirmation of *Dr. Anirban Lakshman* as a permanent faculty member of the institute in the post of Assistant Professor Grade-II with effect from 06.06.2018.

Item No. 10: To ratify the appointment of Assistant Professor Grade II and Assistant Professor Grade I against advertisement no IIITK/Rectt/19-20/F-NF/08, dated 22/05/2019.

Board was informed that the following faculty members got selected through the interview held for the applicants against the advertisement. Board ratified all the eight appointments.

Sl no	Name	Designation	Level
1.	Dr Rinky Sha	Assistant Professor Grade – II in ECE	10
2.	Dr Pratik Chakraborty	Assistant Professor Grade – II in ECE	10
3.	Dr Debasish Bera	Assistant Professor Grade – I in CSE	12
4.	Dr Sanjoy Pratihari	Assistant Professor Grade – I in CSE	12
5.	Dr. Oishila Bandyopadhyay	Assistant Professor Grade – I in CSE	12
6.	Dr Bhaskar Biswas	Assistant Professor Grade – I in CSE	12
7.	Dr. Sanjay Chatterji	Assistant Professor Grade – I in CSE	12
8.	Dr. Dalia Nandy (Das)	Assistant Professor Grade – I in ECE	12

Item No. 11: To ratify the appointment of the Deputy Registrar against Advt. No. IIITK/Rectt/20-21/NF/09, Dated: 11th May, 2020.

Board ratified the appointment of Dr. Muruganantham Ponnusamy as Deputy Registrar of the institute with effect from 12.01.2021 at an initial salary of Rs. 78,800 (Level 12,7th CPC) per month with usual allowances as permissible under the institute rules.

Item No. 12: To ratify the appointment of Assistant Registrar against Advt. No. IIITK/Rectt/20-21/NF/10, dated 28/01/2021.

Board ratified the appointment of Mr. Dhiraj Jhavar as Assistant Registrar of the institute with effect from 09.08.2021 at an initial salary of Rs. 56,100 (Level 1, 7th CPC) per month with usual allowances as permissible under the institute rules.

Item No. 13: To ratify the appointment of Assistant Registrar on consolidated pay for three months on 19.07.2021.

Board advised the item to be presented and passed through the Finance Committee to be deliberated in the next meeting of the BoG.

Item No. 14: Status of Junior Assistant advertisement, Advt. No. IIITK/Rectt/20-21/NF/10, dated 28/01/2021.

Director informed the Board that following the resolution of the last General Body Meeting, the post has been readvertised including the regional language (Bengali) newspaper also. A total of 65 candidates have been shortlisted for the Written Test and Type Speed Test to be conducted on 30.08.2021. Board emphasized on having a fair and transparent selection process by the institute to have the best candidates, purely on merit basis, inducted into the job.

Item No. 15: To ratify the appointment of Guest faculty members for the Humanities paper and the honorarium per lecture hour basis.

Board ratified the appointment of Dr. Maahirii Bose and Dr. Debasish Dutta for one semester starting from 15.07.2021. However, the honorarium per lecture needs recommendation from the Finance Committee. Board advised that the honorarium part of the item be presented and passed through the Finance Committee to be deliberated in the next meeting of the BoG.

Item No. 16: To ratify the selection of Internal Auditor.

Board advised the item to be presented and passed through the Finance Committee to be deliberated in the next meeting of the BoG.

Item No. 17: To report the minutes of the

- **3rd Senate meeting held on 11th February, 2021**
- **4th Senate meeting held on 06th April, 2021**
- **2nd Building and Works Committee meeting held on 08th January, 2021**

The minutes were reported to the Board. No observations to note were found.

Item No. 18: To ratify the academic calendar 2021-22.

Board ratified the academic calendar (Annexure-I) for the Autumn Semester of 2021-22.

Item No. 19: To ratify the Holiday list of 2021.

Board ratified the Holiday list (Annexure-II) for the year 2021.

Item No. 20: To ratify the proposal of Boys' Hostel at BSNL premises.

Director informed that based on the approval of the last Governing Body meeting, the institute has entered into an agreement with BSNL on 01.04.2021 for 32 rooms of "Professor Satyendranath Bose Hall of Residence", with Kitchen, Canteen and Playground with all fixtures and fittings at the rate of Rs. 2,88,000.00 (Rupees Two Lakh Eighty Eight Thousand) only per month exclusive of maintenance charges and all the taxes payable to the unicipal/local/state/other bodies (Except property/House Tax).

Board ratified the proposal of Boys' Hostel at BSNL premises.

Item No. 21: Ratification of B. Tech student fee relaxation given due to pandemic and as per instruction of the MoE for the benefit of the students.

Director informed to the Board about the relaxations given to the students, as noted below.

Hostel -

1. No Hostel rent, Mess Charges and Hostel Maintenance Charges collected from the students registered during 2020 – 2021.
2. No Mess charges and electricity charges collected from existing students of year 2017-18, 2018-19 and 2019-20.

Institute –

1. Students Activity Fees - 50% relaxation given per semester
2. Infrastructural Maintenance Fees - 50% relaxation given per semester
3. Hostel Overhead Fees – Rs. 500 relaxation given per semester
4. Transport Fee – 100% relaxation given per semester

Board ratified the relaxations provided.

Item No. 22: To consider and approve of the Fee structure of UG B. Tech program for the year 2021 – 2022.

Fee structure as noted below has been approved along with the relaxations under Item No. 21 provided in the last year.

Particulars	1 st Sem.	2 nd Sem.	3 rd Sem.	4 th Sem.	5 th Sem.	6 th Sem.	7 th Sem.	8 th Sem.
Tuition Fees	90,000/-	90,000/-	90,000/-	90,000/-	90,000/-	90,000/-	90,000/-	90,000/-
Registration / Admission fee	500/- (One time)	-	-	-	-	-	-	-
Identity Card Fee	120/- (One time)	-	-	-	-	-	-	-
Students' activities fee	1100/-	1100/-	1100/-	1100/-	1100/-	1100/-	1100/-	1100/-
Infrastructural Maintenance fee	500/-	500/-	500/-	500/-	500/-	500/-	500/-	500/-
Examination fee	500/-	500/-	500/-	500/-	500/-	500/-	500/-	500/-
Provisional Certificate and Grade Card Fee	200/-	200/-	200/-	200/-	200/-	200/-	200/-	200/-
Hostel Overhead Fee:	3000/-	3000/-	3000/-	3000/-	3000/-	3000/-	3000/-	3000/-
Transport Fee	3000/-	3000/-	3000/-	3000/-	3000/-	3000/-	3000/-	3000/-
Alumni Registration Fee	2000/- (One time)	-	-	-	-	-	-	-

Library Caution Money	1000/- (One time) Refundable	-	-	-	-	-	-	-
Institute Caution Money	2000/- (One time) Refundable	-	-	-	-	-	-	-
Total	1,03,920.00	98,300	98,300	98,300	98,300	98,300	98,300	98,300

Item No. 23: Ratification of M. Tech Program at IIIT Kalyani with fees structure.

Director informed the Board that an online M. Tech program, targeting primarily the working professionals has been started in the year 2021-22 at IIIT Kalyani with the specialization “Artificial Intelligence and Data Science”. The course is for a duration of minimum 3 years and maximum 4 years, with classes being conducted in online mode during the weekends. The Senate of the Institute has already approved the course structure.

The fee structure has two components:

(a) Registration fee of INR 10,000 per semester to keep the enrolment active.

(b) Course fee: Rs. 5000 per theory credit

Rs. 3000 per sessional/project credit.

For successful completion of the program, a student has to earn 62 credits in total.

Board ratified the course along with the fee structure.

Item No. 24: Ratification of remuneration for classes in the M.Tech program.

Director presented the following remuneration rates for classes in the M.Tech program noted in Item No. 23.

- Rs. 80,000/- per theory/laboratory course per semester.
- Rs. 20,000 per thesis per semester.
- Coordinator remuneration Rs.10,000 per semester.

Board ratified the rate of remuneration.

Item No 25: To ratify the Fee Structure of Ph. D Program at IIIT Kalyani from July 2021 onwards

Director presented the revised fee structure for the PhD students as noted next. Board ratified the fee structure.

NEW FEE STRUCTURE APPLICABLE TO THE STUDENTS ADMITTED ON OR AFTER JULY 2021

A) AT THE TIME OF ADMISSION

1. Admission Fee: Rs. 500/- (One time)
2. Registration Fee: Rs. 500/-(One time)
3. Alumni Registration Rs. 2000/- (One time)
4. Identity Card Fee: Rs. 120/-
5. Examination (course work) Fee: Rs. 2000/- (One time)
6. Provisional certificate: Rs. 200/- (One time),
7. Institute caution money: Rs. 1000/- (One time, Refundable)
8. Library caution money: Rs. 2000/- (One time, Refundable)

B) PER SEMESTER FEE

1. Tuition Fee: Rs. 18000/- (Per semester)
2. Infrastructural Maintenance Rs. 500/- (Per semester)

C) AT THE TIME OF THESIS SUBMISSION

1. Thesis Submission Fee: Rs. 5000/- (One time, at the time of thesis submission)

Item No. 26: Ratification of Ph. D Thesis Examiner Remuneration.

As per the rules and regulations of PhD, Institute needs to get the PhD thesis evaluated by one Indian and one foreign expert. The Indian examiner will also conduct the final PhD defense viva, once the thesis has been approved by both the examiners. The following remuneration rate was approved by the Chairman and placed for ratification to the Board.

- Indian Examiner: Rs. 5000
- Foreign Examiner: USD 200
- Expert in defense viva: Rs. 3000

Board ratified the remuneration rates.

Item No. 27: To consider and approve the proposal of fee refund of the students selected during JoSSA counselling through CSAB but not admitted, holding a seat of the Institute.

Director informed the board that a few students offered seat in the Institute through CSAB did not take their admission finally and later asked for refund of fees paid. It was observed that the seats blocked by such candidates could not be filled up otherwise by the Institute. Apart from blocking the chances of some other potential students, by this act, the Institute also loses financially. Hence, the Board decided not to refund fees to such candidates.

Item No 28: To consider and approve the non-shifting of DG set from JIS college until the permanent campus handed over to IIIT Kalyani.

Board advised the item to be presented and passed through the Finance Committee to be deliberated in the next meeting of the BoG.

Item No. 29: To report: The facilities provided to the Director from Institute side.

Board advised the item to be presented and passed through the Finance Committee to be deliberated in the next meeting of the BoG.

Item No. 30: To consider and approve the pay fixation and leave salary contribution of the Director, IIIT Kalyani.

Board advised the item to be presented and passed through the Finance Committee to be deliberated in the next meeting of the BoG.

Item No. 31: Fund status of IIIT Kalyani.

Director informed the Board that there is no recurring fund (OH-31) left. Under OH-35, funds due from different agencies are as follows.

- MoE, Govt. of India : Rs. 37.5 Crore
- State Government : Rs. 37.5 Crore
- Coal India Ltd. : Rs. 0.95 Crore
- Rolta Foundation : Rs. 3.20 Crore
- WEBEL : Nil

Board requested all the stakeholders to release their remaining fund so that the campus construction activity can proceed smoothly.

Item No. 32: Pending Issue - Land transfer in the name of Institute is pending

Director informed the Board that the land ownership documents are yet to be transferred to IIIT Kalyani. Board expresses grave concern over the issue and requested the State Government nominee to take up the matter and help resolve it at the earliest.

Item No. 33: Ratification of MoU signed between The Director of the Institute and the Ministry of Education.

The draft MoU to be signed between the Director and MoE was presented and ratified by the Board.

Item No. 34: To consider and approve the proposal of online convocation and permission to award degree to the pending batches 2016-17 and 2017-18 graduated in year 2020 and 2021, respectively.

Board was informed that a total of 57 students have graduated from the Institute in the year 2020. In the year 2021, a total of 90 students have passed their final examination. A list of such students has been noted in Annexure-III. Another nine students are waiting for their supplementary examinations to complete the course work.

Board approved the proposal to hold an online convocation to award degrees to the students graduated in these two years. Board also permitted the Director to award degrees to the nine students with backlogs subject to successful clearance in the supplementary examinations.

Item No. 35: To consider and approve the Medals, Prizes to be given in the 2nd convocation of the Institute for the registered batch 2016-17 and 2017-18.

For the two batches graduated in the years 2020 and 2021 respectively, Board approved the following prize and award winners.

<i>Award</i>	<i>Roll No.</i>	<i>Name</i>
Batch 2016-17		
President Gold Medal	CSE/16161	Pranit De
1 st Cash Prize	CSE/16161	Pranit De
2 nd Cash Prize	CSE/16020	Nikhil Kumar Jha
3 rd Cash Prize	CSE/16010	Anshu Sekhar Panda
Best Female Graduate	CSE/16037	Shruti Sharma
Batch 2017-18		
President Gold Medal	CSE/17017	Ankur Konar
1 st Cash Prize	CSE/17017	Ankur Konar
2 nd Cash Prize	CSE/17060	Pulkit Mishra
3 rd Cash Prize	CSE/17065	Ratna Priya
Best Female Graduate	CSE/17065	Ratna Priya

Item No. 36: Incorporation of the name of IIIT Kalyani in the Scholarship Scheme of ‘Merit Cum Means Based Scholarship’ For Students Belonging to the Minority Communities under Ministry of Minority Affairs

Board was informed that the IIITs have not been included in the fellowship mentioned. Board noted it and asked the Director to write to the competent authority to include IIITs in the list.

Item No. 37: Ratification of 14% Contribution from Employer and 10% contribution from Employee applicable from as per order of Ministry for NPS.

Board was informed about the NPS policy followed and the same was ratified by the Board.

The meeting ended with thanks from and to the Chair.
